**Minutes of the Meeting of Broughton Moor Parish Council held in Broughton Moor Community Centre on Thursday 23rd November 2023 at 7.00pm.**

**Present**: Cllrs Denise Scott, Lesley Dakers, Claire Howsen, Helen Little, Sandra Davies.

Rev’d Judith Morgan, Parish Clerk, was also present.

**Apologies for absence** were received from Cllr J Dakers (due to illness) and Cumberland Councillor Bill Pegram (clash of meetings).

**61/23 Requests for Dispensation**

There were none.

**62/23 Declarations of interest**

There were none.

**63/23 Public Section**

No members of the public were present.

**64/23 Co-option of Parish Council member**

The person who had expressed an interest was not in attendance so this matter could not be progressed.

**65/23 Minutes**

On the proposal of Cllr L Dakers, seconded by Cllr S Davies, the minutes of the meeting held on 19th October 2023 were approved and signed as a correct record.

**66/23 Matters arising from the Minutes**

1. Further to Min 58/23 iv Mr Cooke will now seek funding for his plans to develop the Tennis Court area as an all weather football pitch.
2. Correspondence between the Clerk and Milburns’ Solicitors revealed that Cumberland Council is dragging its feet over the asset transfer of the railway embankment. Cumberland Cllr C McCarron-Holmes had committed to trying to get some movement on this issue.

**67/23 Welfare Field**

1. The report from Tivoli was read and received. Two baby swing seats had been replaced since the last meeting. It was agreed that a team of volunteers would fill the gaps in the wooden play equipment with outdoor silicon and a final decision on the future of the log equipment would be taken in the Spring.
2. Playdale had been asked to look at the flooring beneath the swings and roundabout, and the height of one of the swings which had been picked up in the annual RoSPA report. The reply from Playdale was that the site had been inspected and there were no recommendations on altering the height of the swing. No mention had been made of the surfacing. The Council felt that this was an unsatisfactory response and instructed the Clerk to request a site meeting with their engineer to discuss the issues.

**68/23 St Columba’s Church**

The Church Commissioners have published the disposal scheme, consultation on this to run for 28 days, until 11th December.

**69/23 Planning Matters**

Notice of REFUSAL of the following planning Application was received: Application No OUT/2023/0012 – Outline Application with all matters reserved for residential development on infill site on field to south of Fell View, Moor Road, Broughton Moor.

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**70/23 Budget and Precept Setting for 2024/25**

The Clerk had prepared notes on expenditure to date and, after a full discussion, and on the proposal of Cllr L Dakers, seconded by Cllr C Howsen, it was resolved that there be no change to the precept for 2024/25, which would remain at £22,000.

**71/23 Environmental Issues in the Village**

1. The Chairman reported that she had been approached by a resident who requested that the Parish Council assist in setting up a Neighbourhood Watch scheme. It was agreed that this is not a Parish Council issue and that residents wishing to set up such a scheme would need to do so in conjunction with the local police.
2. It was noted that the police are currently undertaking a survey in the village regarding anti social behaviour.
3. The pick up truck opposite the school is still causing a traffic hazard and had been reported to the police by a resident.

**72/23 Community Centre**

1. One **quote** for the damp course, dry rot treatment and kitchen revamp, fixing the roof etc remains on file. Crozier Construction had not replied to a request for a quote. Clerk to write again to Mr M Little asking him for his quote by 30th November or we would have to discount him from the project. Also to ask Mr Little to ensure the pagoda is turned around and bolted into post by the same date.
2. The first **quarterly newsletter**, giving details of events, had been delivered around the parish.
3. **The Halloween Party** had been a success once again.
4. **The Christmas Craft Fayre**, had been well attended. £208.10 had been raised for Owl Blue, a local autism charity, which was the nominated charity for this event. The school had raised £54 from teas and coffees, £5.10 from a Treasure Hunt and had received a donation of £20 from the table rents, totalling £79.25. Table rents of £100 was donated to the Community Centre fund.
5. **Christmas Event Monday 4th December.**

The Christmas tree had been delivered by Patersons’ and erected free of charge by Tivoli. Cllrs Howsen and Little had decorated it using stars made by pupils of Broughton Moor Primary School. Lisa and Edd would again like a donation to Smile Train in lieu of electricity used. The possibility of purchasing a

pre -lit artificial tree for next year was discussed, as this would pay for itself in three years. The current tree is leaning – clerk to ask Tivoli to straighten, then ropes will be used to secure it in place.

Santa is organised and the gifts for children had been wrapped.

The heavy tables and chairs from the Community Centre will be stored temporarily in the Church – permission given by Mrs Christine Ashcroft, Reader.

Councillors to decorate the Hall, Grotto and prepare decorations for the yard on 27th, 28th and 30th November from 6pm. Clerk to inform the dancers that the hall will be unavailable for the next two Mondays. Christmas stars and Christmas flag to go up outside the Community Centre. Cllr Howsen to organise a thank you gift for Santa. Clerk to provide halogen heater for the Grotto. Admission to Grotto via ticket – tickets already printed – school to be asked to give these out, youngest children first, with siblings as appropriate. Tea/Coffee/Juice and biscuits to be served. No raffle.

1. **Carols by Candlelight** – Friday 15th December 5.00pm. The Ukulele Band had confirmed attendance, and will play Carols interspersed with readings, followed by a sing along of secular Christmas songs to end the evening. Clerk organising readings and carol/song sheets in conjunction with the Ukulele band. Tea/coffee/sherry/mulled wine and mince pies to be served. Cllrs H Little and S Davies plus the Clerk to do the readings.

**73/23 Jobs for the handyman**

Nothing new this month.

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**74/23 Correspondence**

GNAAS annual appeal letter received. On the proposal of Clr S Davies, seconded by Cllr C Howsen, it was agreed that a donation of £150 be sent. Clerk to also remind GNAAS that a large cheque photo opportunity was still to be arranged for the donation given after the Coronation Event in May. Ava and Adam to be included in the photo.

**75/23 Cheques to be issued:**

The following were agreed for payment:

101948 J P Cleaners £ 15.00

101949 C Howsen (reimbursements) £ 218.90

101450 W H Paterson (Christmas Tree) £ 248.00

101951 Broughton Village Hall (Chairs) £ 200.00

101452 John Wady electrician £ 50.00

101453 Stephen Small (handyman) £ 78.30

101454 Tivoli Group Ltd (Swing seats) £ 384.29

101455 ADT Fire and Security Ltd £ 102.56

101456 C Howsen (reimbursements) £ 28.11

101457 H Little (reimbursements) £ 12.00

101458 Rev J Morgan (Salary & exps. £1166.83

 + reimbursements)

101459 HMRC (PAYE) £ 101.40

101960 J P Cleaners £ 15.00

101961 RoSPA (annual inspection) £ 127.80

101962 GNAAS (donation) £ 150.00

Date of next meeting: Thursday 15th February 2024 at 7.00pm

The meeting closed at 8.47pm

Signed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Chairman Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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