Rev J Morgan (Parish Clerk)

30 Queens Avenue

Seaton

Workington

CA14 1DL

Tel. 01900 61494

Email: BroughtonMoorPC@outlook.com

8th May 2018

The Annual Meeting of Broughton Moor Parish Council will be held at 7:00pm on Thursday 15th May 2018 in Broughton Moor Community Centre. This will be preceded by the Annual Village Meeting at which the Chairman will give his Annual Report.

Yours sincerely,

Judith Morgan

Parish Clerk

**AGENDA**

1. Election of Chairman
2. Election of Vice Chairman
3. Approval of the Minutes of the last Annual Meeting.
4. Matters arising from the minutes
5. Signing of Documents – Chair and Vice Chair to sign acceptance of office forms. All Council Members to sign Acceptance of Office of Parish Council membership forms.

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8th May 2018

A meeting of Broughton Moor Parish Council will be held on Thursday 15th May 2018 in Broughton Moor Community Centre, immediately after the Annual Meeting.

Please do your best to attend.

Yours sincerely,

Judith Morgan

Parish Clerk

**AGENDA**

1. Welcome and apologies
2. Requests for dispensations.

The Clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.

1. Declaration of Interest

To receive declarations by elected and co-opted members of interest in respect of items on this Agenda.

1. Public Section - an opportunity for members of the public to address the Parish Council on matters of concern, to be placed on the agenda of a future meeting.
2. Minutes of the meeting held 17th April 2018.
3. Matters Arising from the minutes not covered on this Agenda.
4. Planning Matters
5. Annual Accounts and Risk Assessment forms
6. Community Centre
7. Playing Field Inspection Report
8. Jobs for the Handyman
9. Correspondence
10. .Finance - Cheques to be issued.

Date and time of next meeting: Thursday 19th June 2018 at 7pm.