**Minutes of the Meeting of Broughton Moor Parish Council held in Broughton Moor Community Centre on Thursday 15th June 2023 at 7.36pm.**

**Present**: Cllrs Denise Scott, Lesley Dakers and Claire Howsen. Rev’d Judith Morgan, Parish Clerk, was also present.

**Apologies for absence –** There were none.

**20/23 Requests for Dispensation**

There were none.

**21/23 Declarations of interest**

There were none.

**22/23 Public Section**

No members of the public were present.

**23/23 Minutes**

On the proposal of Cllr D Scott, seconded by Cllr L Dakers, the minutes of the three meetings held on 18th May 2023 were approved and signed as a correct record.

**24/23 Matters arising from the Minutes**

1. Further to Min 10/23 ii it was noted that Cllr Justine Dicks was to contact a contractor to repair the log and chain equipment on the Play Area. Clerk to check progress with Cllr Dicks.
2. Further to Min 10/23 iv Cllr C Howsen agreed to contact Forth Engineering about the missing bolt and to remind them about the noticeboard locks.
3. Further to Min 11/23 It was noted that the Afternoon Tea had been a success and thank you gifts of either wine or chocolate had been given to the volunteers not able to attend. Photographs were still needed for the time capsule, and the second time capsule had arrived. The full grant of £3,600 had been received from CCF and the unused portion of this would be returned once the end of grant report was written up.
4. Further to Min 15/23 viii it was agreed that a replacement star for the Christmas tree be purchased from UK Christmas World at a cost of £199.
5. Further to Min 19/23 I, The clerk confirmed that the Annual Accounts had been forwarded to the external auditor.

**25/23 Welfare Field**

1. The Tivoli report was received. It was noted that dog faeces had again had to be removed from the Play Area. Signs to be put on all three gates and a note to keep dogs out of the fenced area to be put on social media.
2. It was noted that the school had not yet requested that the field be marked out for Sports Day. Cllrs D Scott and C Howsen to speak to Mr Brotherhood, clerk to request from Tivoli once date was known.

**26/23 St Columba’s Church**

The planning application for Change of Use was ready to be submitted. The Parish Council approved the Planning Statement prepared by the Clerk. It was noted that a commercial kitchen would require an extractor unit affixed to an external wall, but it was agreed that this would be a long way in the future.

**27/23 Planning Matters**

Application No FUL/2023 0110 R Skelton, proposed roofing over of open yard area and replacement of two biomass boilers at Newhall Farm, Sunnyslack, Broughton Moor. - No objections or observations.

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**28/23 Environmental Issues in the Village**

It was noted that children had been picking up discarded vapes and having a go with them. Agreed that, regrettably, there was nothing the Parish Council could do about this.

**29/23 Community Centre**

1. The new cleaner had been appointed and was doing a good job.
2. The Pagoda had been erected in the yard and was looking good. It would be repositioned when time allowed.
3. The contractor will attend to the roof and floor when he has time. It was noted that a temporary fix for the toilet floor is now urgent, and Cllr L Dakers agreed to make enquiries about what thickness of flooring would be required as a temporary measure, to be laid over the existing floor.
4. Nine tables had been booked for the Table-Top Sale on Saturday 18th June. Coffees etc would be served and the sweet shop would be open at the same time. It was hoped that the village would support this venture.
5. It was agreed that two bistro table and chair sets, additional planters, compost and plants for the yard would be purchased from Community Centre funds.

**30/23 Jobs for the handyman**

Nothing new this month

**31/23 Correspondence**

An email was received from Julia Parks, artist and filmmaker, about a proposed project centred on the history of the RNAD ‘dump’ at Broughton Moor. Ms Parks wished to base the project in the community centre and involve as wide a cross section of the local residents as possible. An exhibition was planned at the end of the project, also in the Community Centre. The Parish Council warmly welcomed this idea, and the clerk was instructed to convey this to Ms Parks.

**32/23 Cheques to be issued:**

The following were agreed:

101909 A Bailey, for display cabinet £100.00

101910 J Pearson Cleaning services £ 37.50

101911 Tivoli Group Ltd £815.69

101912 S Small Handyman Services £150.00

101913 HMRC (PAYE) £ 8.80

101914 Rev J Morgan, salary, exp. &

 Reimbursements £715.48

 101915 L Dakers, reimbursement £ 77.79

 101916 Cumberland Council, planning

 Application fee £462.00

 101917 C Howsen, reimbursement £ 9.73

 101918 U K Christmas World (Star) £199.00

**Date of next meeting:** Thursday 27th July at 7.00pm

The meeting closed at 8.10pm

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