Rev J Morgan (Parish Clerk)

30 Queens Avenue

Seaton

Workington

CA14 1DL

Tel. 01900 601146

Email: BroughtonMoorPC@outlook.com

12th May 2023

The Annual Meeting of Broughton Moor Parish Council will be held at 7:00pm on Thursday 18th May 2023 in Broughton Moor Community Centre. This will be preceded by the Annual Village Meeting at which the Chairman will give her Annual Report.

Yours sincerely,

Judith Morgan

Parish Clerk

**AGENDA**

1. Election of Chairman
2. Election of Vice Chairman
3. Signing of Documents – Chair and Vice Chair to sign acceptance of office forms.

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A meeting of Broughton Moor Parish Council will be held on Thursday 18th May 2023 in Broughton Moor Community Centre, immediately after the Annual Meeting.

Yours sincerely,

Judith Morgan

Parish Clerk

**AGENDA**

1. Welcome and apologies.
2. Requests for dispensations.

The Clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.

1. Declaration of Interest

To receive declarations by elected and co-opted members of interest in respect of items on this Agenda.

1. Public Section - an opportunity for members of the public to address the Parish Council on matters of concern, to be placed on the agenda of a future meeting.
2. Minutes of the meeting held 20th April 2023.
3. Matters Arising from the minutes not covered on this Agenda.
4. Welfare field.
5. Coronation Event – feedback and evaluation
6. St Columba’s Church
7. Planning Matters
8. Environmental Issues in the Village
9. Community Centre
10. Review of Policy Documents:
11. Child Protection Parish Council members are asked to view
12. Equal Opportunities these documents on the council’s website
13. Safeguarding before the meeting so that we can review
14. Child Safeguarding them en bloc at the meeting subject to any
15. Complaints Procedure amendments required.
16. Code of Conduct website address: BroughtonMoorParish.com
17. Data Protection
18. GDPR Statement
19. Jobs for the Handyman
20. Correspondence
21. Finance
22. Presentation of Annual Accounts
23. Risk Assessment form – review
24. Cheques to be issued.
25. Annual review of Clerk’s Salary
26. Date of next meeting – to be agreed.