**Minutes of the Meeting of Broughton Moor Parish Council held in Broughton Moor Community Centre on Thursday 21st September 2023 at 7.00pm.**

**Present**: Cllrs Denise Scott, Lesley Dakers, Claire Howsen and Helen Little. Rev’d Judith Morgan, Parish Clerk, was also present.

**Apologies for absence** were received from Cumberland Cllr Bill Pegram (clash of meetings),Cllr Sandra Davies (family commitment) and Jemma Dakers (work commitment).

**33/23 Requests for Dispensation**

There were none.

**34/23 Declarations of interest**

There were none.

**35/23 Public Section**

No members of the public were present.

**36/23 Co-option of new members**

On the proposal of Cllr D Scott, seconded by Cllr L Dakers, two new members were co-opted, these are Jemma Dakers and Helen Little.

The council also accepted a letter of resignation from Cllr J Dicks, due to ongoing health issues.

**37/23 Minutes**

On the proposal of Cllr D Scott, seconded by Cllr C Howsen, the minutes of the three meeting held on 15th June 2023 were approved and signed as a correct record.

**38/23 Matters arising from the Minutes**

1. Further to Min 24/23 iii the Clerk confirmed that the unspent portion of the grant had been returned to CCF.
2. Further to Min 24/23 iv the Christmas Star had been received but had a fault, Christmas World sent a replacement free of charge and did not want the faulty star returned. It was agreed that both should be hung outside the Community Centre during the festive season, with the faulty arm turned towards the wall. Electricity socket for this is already in situ but two brackets/hooks suitable to hang the stars from will be needed.
3. Further to Min 24/23 v, the Clerk read the Auditors Report to the meeting and this was received. The Audit had been concluded satisfactorily.

**39/23 Welfare Field**

1. It was agreed that a site visit be held on Sunday 24th September at 2.00pm to determine whether the log equipment could be repaired or to remove it to make space for picnic tables and seating.
2. Cllr C Howsen reported that Forth Engineering had supplied the missing bolt which was now in place. Cllr Howsen to remind Forth about the noticeboard locks.
3. Tivoli’s report was received. It was agreed that the flooring beneath the swings and the wood surround to the bark area be examined at the site visit on 24th September.

**40/23 St Columba’s Church**

The planning application for Change of Use had been submitted and notification had been received that there would be a delay of two weeks in deciding the outcome. The Diocese of Carlisle wished to know whether or not the Parish Council wants the chairs – this to be decided after a site visit on Sunday 24th September when the condition of the chairs will be assessed.

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**41/23 Planning Matters**

Notification was received that planning application FUL/2023/0134 had been granted permission subject to several conditions.

**42/23 Environmental Issues in the Village**

1. The Clerk was instructed to report to CC and the Police, the Jaguar car which has been parked for several months on Seaton Road and now has a build up of debris surrounding it which is preventing water run off from the field drains.
2. The Clerk was instructed to report to the police the pick-up truck with trailer that parks opposite the school in an inappropriate place and is likely to cause an accident.
3. The Clerk was instructed to report to CC an empty property on Seaton Road with overgrown bushes.
4. The Clerk was instructed to write to the resident of 15 Heatherfields to request that the overgrown leylandii hedge be cut back as it is obstructing the pavement.
5. There was a discussion of speeding cars through the village. The Clerk was instructed to write to the Police requesting speed gun training as the Parish Council has been on a waiting list for this for some time.
6. Clerk to report an irregularity in rental, affecting two properties on The Avenue, to Home Group.
7. The Clerk was instructed to report the silver tank to CC Environmental Health as this is now rotting from beneath and presents a potential crush injury risk.

**43/23 Community Centre**

1. Cllr C Howsen confirmed that quotes were being sought for the damp course, dry rot treatment and kitchen revamp. In addition, the contractor had been requested to fix the roof, make the toilet floor safe and reposition the pagoda.
2. MacMillan Coffee morning, Saturday 30th September 10am until 12 noon. It was agreed that this be kept simple with tea/coffee, biscuits, and raffle. Cake stall if donations are received.
3. Halloween, Friday 27th October 5.30pm – 7.00pm. Admission by ticket at £1.50 each, hopefully to break even. Limited to 50. Age 4 – 11 years (unsuitable for toddlers). Games with prizes for the winners, plus hot dog and a drink. Clerk to print tickets, Cllr L Dakers to purchase hot dogs and rolls, Cllr C Howsen in charge of decorations, Cllrs D Scott and H Little to sort prizes.
4. Christmas Craft Fayre, Saturday 18th November. 2pm – 4.30pm (doors open at 12 for setting up) Now moved to school hall as more crafters than anticipated wish to participate. Miss S Simcox will help on the day, Mr Brotherhood warmly welcomed the idea. 15 tables already booked. Over 60s and Friends of the School to be asked if they wanted a table. Cllr C Howsen will run a chocolate tombola. Teas and coffees to be served. Stallholders to pay in advance. Proceeds to be split 50:50 between Community Centre and School Funds. It is hoped to make this an event for the whole community.
5. Christmas Event Monday 4th December.

Cllr D Scott to order 18’ tree from Pattersons. Clerk to check with Lisa and Edd re siting the tree, and Tivoli re-erecting and dismantling the tree. Lisa and Edd also to be asked whether they wish to be reimbursed for the electricity used, or a donation to a charity of their choice.

Forest School children to make willow stars to hang on the tree and a large willow star for the top.

Father Christmas has confirmed he can attend again this year. There will be no public access to the Community Centre before the tree has been lit, due to some poor behaviour last year. Craft Club will wrap the gifts for the children as last year. Admission to see Santa for Y6 and under.

1. Carols by Candlelight – Friday 22nd December 5.00pm. Details to follow.
2. D Day Commemoration 2024 – to be decided at a future meeting.

**44/23 Jobs for the handyman**

Brackets/hooks for lights outside Community Centre.

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**45/23 Correspondence**

Notification was received of an application for the diversion of footpath Nos 219005 and 244043. The Parish Council considered the proposals and agreed that this would be an improvement. Details of the application to be placed in the noticeboard.

**46/23 Cheques to be issued:**

The following had been issued since the June meeting:

101919 J P Cleaners £ 48.75

101920 CCF grant returned £1172.94

101921 Tivoli Group Ltd £ 815.69

101922 E-oN Next (Gas) £ 6.20

101923 ADT Fire and Security PLC £ 315.52

101924 J P Cleaners £ 22.50

101925 Tivoli Group Ltd £ 815.69

101926 HMRC (PAYE) £ 43.40

101927 Rev J Morgan (July acct) £ 588.97

101929 HMRC (PAYE) £ 43.40

101930 Rev J Morgan (August acct) £ 551.93

101931 ADT Fire and Security PLC £ 102.56

101932 J P Cleaners £ 37.50

The following were agreed for payment:

101933 Moore (Audit fee) £ 378.00

101934 ADT Fire and Security PLC £ 315.52

101935 Tivoli Group Ltd £1026.12

101936 B T £ 128.24

101937 Rev J Morgan (Sept acct) £ 511.33

101938 J P Cleaners £ 15.00

101939 S Small (Handyman) £ 75.00

101940 Seaview Joinery (Bin store) £ 320.00

101941 J P Cleaners £ 22.50

Date of next meeting: Thursday 19th October 2023 at 7.00pm

**Date of next meeting:** Thursday 27th July at 7.00pm

The meeting closed at 8.55pm

Signed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Chairman Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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