Rev J Morgan (Parish Clerk)

30 Queens Avenue

Seaton

Workington

CA14 1DL

Tel. 01900 601146

Email: BroughtonMoorPC@outlook.com

13th May 2022

The Annual Meeting of Broughton Moor Parish Council will be held at 7:00pm on Thursday 19th May 2022 in Broughton Moor Community Centre. This will be preceded by the Annual Village Meeting at which the Chairman will give his Annual Report.

Yours sincerely,

Judith Morgan

Parish Clerk

**AGENDA**

1. Election of Chairman
2. Election of Vice Chairman
3. Signing of Documents – Chair and Vice Chair to sign acceptance of office forms.

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A meeting of Broughton Moor Parish Council will be held on Thursday 19th May 2022 in Broughton Moor Community Centre, immediately after the Annual Meeting.

Yours sincerely,

Judith Morgan

Parish Clerk

**AGENDA**

1. Welcome and apologies.
2. Requests for dispensations.

The Clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.

1. Declaration of Interest

To receive declarations by elected and co-opted members of interest in respect of items on this Agenda.

1. Public Section - an opportunity for members of the public to address the Parish Council on matters of concern, to be placed on the agenda of a future meeting.
2. Minutes of the meeting held 21st April 2022.
3. Matters Arising from the minutes not covered on this Agenda.
4. Welfare field.
5. Planning Matters
6. Environmental Issues in the Village
7. Community Centre
8. Review of Policy Documents:
9. Equal Opportunities
10. Safeguarding
11. Complaints Procedure
12. Jobs for the Handyman
13. Correspondence
14. Finance
15. Presentation of Annual Accounts
16. Risk Assessment form - review
17. Annual review of Clerk’s Salary
18. Cheques to be issued.
19. Date of next meeting – to be agreed.